



NOT GETTING OUR EMAILS?

FOLLOW THESE SIMPLE STEPS

Head Start California maintains regular communications with our members regarding advocacy opportunities, news & updates, and upcoming events. Emails are sent 1-4 times per week, depending on your agency role. If you are not receiving regular emails from HSC, please follow these steps below.

- 1. First, check your spam/junk folder.
- 2. If the emails are going into spam, mark the email as "not spam" and then add our email addresses to your approved senders list. (events@headstartca.org, info@headstartca.org, christine@headstartca.org)
- 3. Not in spam? Please take these additional steps with help from your Internet Service Provider (ISP) or IT department to remove our emails from the "blocklist":
- 4. Most of our updates, newsletters and regular communications are sent via Constant Contact. Please "allowlist" these <u>Constant</u> <u>Contact IP addresses</u>. https://bit.ly/AllowList-IP
- 5. Once emails are unblocked, please <u>re-subscribe to our mailing list</u> <u>here.</u> https://bit.ly/HSC-subscribe
- 6. Event-related emails are sent from Certain / Send Grid. Please "allowlist" emails that come from the DNS host name mail.certain.com and event_information@certain.com

Need Further Assistance? Contact Karen Reynolds at karen@headstartca.org or 916.444.7760 x106.